

# FundScrip Quick Start Guide

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## How to Sign Up

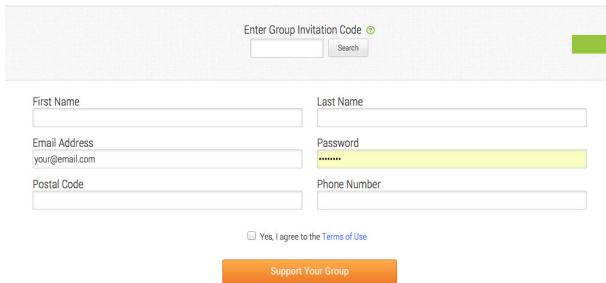
1. Go to [www.fundscrip.com](http://www.fundscrip.com) and click on **Support Your Group**



2. Complete the information in the **Support Your Group** section and be sure to enter our group's **Invitation Code**. The code for our group is shown in the grey box below.



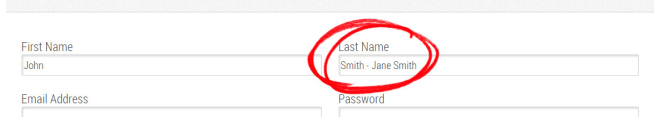
Thank you for deciding to support your group, it only takes 30 seconds to get started.



### Invitation Code for our Group



3. Raising funds for an individual? Identify them by entering their name in the Last Name field after your name, separated by a hyphen.



4. Click the link in the confirmation email you will receive to complete your registration, then login and place orders to support our group!

Click here to **Support Your Group**. Watch your Inbox for the confirmation email from FundScrip.

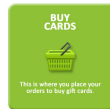
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## How to Place an Order

1. Go to [www.fundscrip.com](http://www.fundscrip.com) and click **Login** (top right)



2. **Login** by providing your email address and password
3. Click on the green **Buy Cards** button to begin adding gift cards to your cart



**When you have finished adding gift cards to your cart, you need to finalize your order.**

1. Choose our group as well as the *campaign* you want to support
2. Choose a payment method:
  - Electronic Funds Transfer (EFT) > *Direct debit from your account. The best and easiest way to pay. No fees. Requires application and void cheque.*
  - Online Bill Payment Service > *No fee, but funds must be received by FundScrip prior to processing. Please allow 3 business days.*
  - Credit Card > *Earnings reduced by 1.99%.*

3. Choose a distribution method: \*
  - Hold for pick-up yourself at group distribution point
  - Hold for pick-up by your chosen representative at group distribution point
  - Direct Shipping to the Canadian destination of your choice
4. Check out and you're done!

*Want more detailed instructions on how to place an order?  
Consider asking for the "Ordering for Supporters" document.*

### Set it and Forget it!



Set up a **Recurring Order** and never worry about forgetting to place your order again!

\* Please note that our group may not offer all these options